

November 14, 2018

Sent via electronic mail to: 63146-84204209@requests.muckrock.com

Brian Ratzliff
MuckRock News, DEPT MR 63146
411A Highland Ave
Somerville, MA 02144-2516

Re: Maryland Public Information Act Request No.: 468

Dear Mr. Ratzliff,

The University of Maryland, College Park (the “University”) has received and begun to process your request dated October 31, 2018 (received November 1, 2018), under the Public Information Act, Md. Code Ann., General Provisions Article (“GP”) §§4-101 to 4-601 (the “Act”). Specifically, you requested:

- 1. The contract signed between the University of Maryland Athletic program and the vendor who provided services for the 2018 University of Maryland’s Men’s Basketball tour to Italy in August 2018; and*
- 2. A copy of the final itinerary for the trip.*

I write now to inform you that it will take the University more than ten (10) working days to process your request. With regard to the amount of time anticipated to process your request, the University receives hundreds of requests each year. We take each request seriously and work to process each request promptly. The University expects that the review process will take thirty (30) days from the date your request was received. However, the University requests an extension under GP 4-203(d).

Sincerely,

R. Danielle Brown
Paralegal